

District Eight Yearbook Award

Altrusa International, Inc.

Judging Criteria and Scoresheet

Altrusa International, Inc. of

	<u>Maximum Points</u>	<u>Points Earned</u>
FORMAT		
1. Cover includes official name of club (Altrusa International <i>of city, state/province and country</i>)	4	1. _____
2. Appearance (pleasing, neatly presented, but not necessarily costly)	2	2. _____
3. Table of contents or Index	2	3. _____
4. Logical arrangement of materials (club, district, international)	2	4. _____
CONTENT		
1. Local Club Information		
a. Dates of club organization and charter	2	1a. _____
b. Local theme and goals	2	1b. _____
c. List of club officers and board of directors	3	1c. _____
d. List of charter members	3	1d. _____
e. List of past presidents and dates they served	2	1e. _____
f. List of committee chairs and committee members listed by committee	5	1f. _____
g. List of club projects	3	1g. _____
h. Meeting dates, times and places	3	1h. _____
i. Roster of members, including:	3	1i. _____
i. Home and business addresses	2	1i. _____
ii. Area codes and telephone numbers	2	1ii. _____
iii. Classification	3	1iii. _____
iv. Year that each member became an Altrusan	2	1iv. _____
v. Birthdays	2	1v. _____
j. Space for new member information	3	1j. _____
k. List of classifications represented in the club	3	1k. _____
2. District Information		
a. List of officers and addresses	2	2a. _____
b. List of committee chairs and addresses	2	2b. _____
c. Date and place of next District conference	2	2c. _____
d. Number of clubs and number of members in District	2	2d. _____
e. Territorial boundaries of District (include states)	2	2e. _____
3. International Information		
a. Number of members, clubs and countries	3	3a. _____
b. Biennial Theme	2	3b. _____
c. Date and place of next International Convention	2	3c. _____
d. List of International Officers and addresses	2	3d. _____
e. Address and telephone number of International Office	2	3e. _____
OPTIONAL INFORMATION		
1. Organization date of first club	2	1. _____
2. Date Altrusa became International	2	2. _____
3. Altrusa Colors	2	3. _____
4. Altrusa Grace	1	4. _____
5. Altrusa Collect	2	5. _____
6. Altrusa Motto	2	6. _____
7. Altrusa Benediction	2	7. _____
8. Obligations of membership	2	8. _____
9. Principles of Altrusa	2	9. _____
10. Altrusa Key	1	10. _____
11. Early history / milestones of Altrusa Int'l	2	11. _____
12. Club budget	2	12. _____
13. Early history of local club	2	13. _____
14. List of international Committee Chairs & Addresses	2	14. _____
15. Email Addresses	1	15. _____
USABILITY		
1. Easily updated, easily recycled	4	1. _____
2. Accurate, up-to-date and carefully proofread	10	2. _____
3. Readable, clear type, headings stand out	6	3. _____
EXTRA CREDIT		
1. Innovative, creative elements: _____	0-10	1. _____

(Possible 131)

TOTAL

Altrusa International, Inc.
District Eight
Club Newsletter Judges Scorecard

Club Name _____ Date _____

Content:	Max Points	Score
1. President's Message	3	
2. Advance Notice of Regular Meetings		
Date, Location, Time	3	
Program Description	2	
Reservation Deadline	1	
Advance Notice of Board Meetings		
Date, Location, Time	3	
Advance Notice of Committee Meetings		
Date, Location, Time	3	
3. Club News		
Committee Reports:		
Communication	2	
Service	2	
Membership	2	
Finance	2	
ASTRA	2	
Report on Upcoming or Completed Projects	2	
Board Actions	2	
Minutes of last Business Meeting (full or highlights)	3	
Minutes of last Program Meeting (full or highlights)	3	
New Member Introductions	3	
Slate of Officers		
4. District Eight News (i.e. slate of officers, conference/workshop dates or reports, governor's or representative visit, etc.)	4	
5. International News (i.e. policy announcements, new clubs, Convention dates or reports, slate of officers, etc.)	4	
6. Foundation News (i.e. grant program updates, fundraising Campaigns, project developments, highlights of mailings to Club presidents/Committee Chairs, etc.)	4	
7. Altrusa Accent (Altrusa facts, historical points or news)	4	
Format:		
1. Identification		
Newsletter Name	3	
Full Name of Club	2	
City & State	2	
Editor Name, Address, Phone # (including area code)	4	
Club President Name, Address, Phone # (including area code)	4	
2. Attractive Appearance		
Straight columns of type	3	
No typographical errors	3	
Clean Reproduction	3	
3. Easy to Mail (i.e. labels, etc.)	3	
Readability:		
1. Layout Arrangement		
News categories logically placed	3	
Items easy to find, identify, follow	3	
Announcements set off in boxes	3	
2. Writing Style		
Informal, but concise	3	
Informational and lively	3	
Optional:		
Pictures/Clip Art	2	
Color	2	
Total Possible Points	100	